

Fitness Centre Attendant (PART TIME)

The Columbus Centre Athletic Club, under Villa Charities Inc., offers General Fitness Memberships and Executive Membership services at affordable prices. The fitness facility provides an extensive array of personal training options and group fitness classes including spinning, body sculpt, boot camp, Strength Training, ZUMBA® and Mobility Training. The Athletic Club also provides various yoga classes, squash lessons, boxing and aquatic classes. With an indoor swimming pool, Columbus Centre caters to preschool-aged children just learning how to swim to seniors who enjoy aqua fitness. For more information please visit our website at villacharities.com.

Additionally, Villa Charities is Great Place to Work® Certified™, an official recognition for employers who create an outstanding employee experience and an amazing workplace culture and Canada's Best Employers for Recent Graduates in 2026, by Career Directory. Every day, our team works hard to deliver our mission of enriching lives through experiences and services that honour Italian culture and heritage.

The Columbus Centre Athletic Club is currently looking for a Gym Floor Attendant who is responsible for supporting a safe, clean, and welcoming fitness environment. This role includes monitoring the gym floor, assisting members, maintaining equipment and facility standards, completing inspections and reports, and responding to emergencies. The position requires strong customer service skills, attention to safety, and the ability to perform physical tasks essential to facility operations.

KEY RESPONSIBILITIES

- To actively seek out and always ensure facility cleanliness and equipment organization; return displaced equipment back to its proper spot; know who to contact should janitorial issues arise; forward facility infrastructure concerns to the Director of Athletics.
- Will be responsible for monitoring the Men's Health Club to ensure all amenities are maintained in a clean, safe, and fully operational condition; reporting any issues to the Director of Athletics; and following up to ensure the timely completion of all assigned duties.
- Conduct regular inspections of all fitness equipment to ensure it is safe and in good working order.
- Perform minor equipment maintenance (e.g., lubrication or basic adjustments) where trained to do so and document all actions in equipment maintenance logs.
- Complete scheduled facility scans to confirm compliance with safety policies, procedures, rules, and regulations and report maintenance concerns to the Director of Athletics or designated supervisor in a timely manner.
- Ensure the proper and safe use of all fitness equipment, including cardiovascular and strength-training equipment.
- Always maintain awareness of gym activity while on duty and address safety concerns promptly. Monitor patrons and enforce facility rules to promote a safe and respectful environment, while offering guidance on gym etiquette, and safety protocols.
- Respond to incidents or emergency situations in accordance with established emergency response procedures. Immediately report accidents, injuries, or emergencies to the supervisor on duty and complete required documentation.

- Will be required to effectively communicate and work in coordination with the full-time Maintenance Department when needed.
- Greet members and guests in a professional, courteous, and inclusive manner.
- Foster positive relationships with members and guests, contributing to a respectful and welcoming environment for individuals from diverse backgrounds.
- Perform other related duties as assigned, consistent with the scope of the position.

QUALIFICATIONS & REQUIREMENTS

- High school diploma or equivalent.
- Familiarity with fitness equipment and basic exercise techniques is required.
- Previous customer service or fitness facility experience is an asset.
- Strong communication, interpersonal, and customer service skills.
- Ability to follow policies, procedures, and safety protocols.
- Ability to work independently and as part of a team in a fast-paced environment.
- This role requires the ability to remain attentive for extended periods while monitoring the fitness floor.
- The position involves physical activity, including standing, walking, bending, kneeling, and lifting or carrying equipment or supplies weighing up to 50 pounds, as required for operational purposes.
- Police Reference Check (Vulnerable Sector)
- CPR, First Aid, and AED certification is required or will be provided upon hire.

HOURS

20-25 Hours per week

WAGES

\$20 per hour

GENERAL RECRUITMENT STATEMENT

Villa Charities Inc. is an equal opportunity employer committed to a diverse and inclusive workplace. We recruit and hire without discrimination and are committed to fair and accessible recruitment practices.

Accommodation is available upon request for candidates participating in all stages of the recruitment and selection process, in accordance with applicable legislation.

Villa Charities Inc. does not use artificial intelligence in its recruitment process. We thank all applicants for their interest; only those selected for an interview will be contacted.

This posting is for an existing vacancy.

HOW TO APPLY

Interested in making a lasting impact with a collaborative and high-performing team? Please email your resume and cover letter to careers@villacharities.com.